

## Description of accident

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## Helpful Tips

1. Don't admit fault.
2. Call utility co, fire co, or local police, if necessary.
3. Prevent further damage.
4. Collect names of any witnesses.
6. Report incident direct to Scott Danahy Naylor or if after hours use first report #.

## Toll Free First Reporting #'s

**Adirondack**  
**877-248-0555**

**Chubb**  
**800-252-4670**

**Encompass**  
**800-588-7400**

**Harleysville**  
**800-892-8877**

**Hartford**  
**800-243-5860**

**MetLife**  
**800-854-6011**

**New York Central Mutual**  
**888-234-6926**

**Peerless**  
**800-522-7152**

**Travelers**  
**800-252-4633**

***Scott Danahy Naylor***

***Insurance Brokerage***

**What To Do In The  
Event Of A Property  
Loss or Liability Loss**



## In The Event of a Liability Loss:

1. Name: \_\_\_\_\_

\_\_\_\_\_

2. Address: \_\_\_\_\_

\_\_\_\_\_

3. Phone #: \_\_\_\_\_

\_\_\_\_\_

4. Extent of Injury: \_\_\_\_\_

\_\_\_\_\_

5. What Was Injured Doing: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. Describe Medical Treatment :

\_\_\_\_\_

\_\_\_\_\_

7. Police Officer Name: \_\_\_\_\_

\_\_\_\_\_

8. Police Department: \_\_\_\_\_

\_\_\_\_\_

9. Fire Department: \_\_\_\_\_

\_\_\_\_\_

10. Witness #2: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

11. Witness #2: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## In The Event of a Property Loss:

1. Date of Loss: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Time of Loss: \_\_\_\_\_

\_\_\_\_\_

3. Loss Location: \_\_\_\_\_

\_\_\_\_\_

4. Fire Department: \_\_\_\_\_

\_\_\_\_\_

5. Police Department: \_\_\_\_\_

\_\_\_\_\_

6. Damaged area(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



SCOTT DANAHY NAYLON

Claims Coordinator

716-633-3400

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[claims@sdnins.com](mailto:claims@sdnins.com)